## The Annual Quality Assurance Report (AQAR) of the IQAC

### Part – A

AQAR for the year 2017-2018

### I. Details of the Institution

1.1 Name of the Institution

Arts & Commerce Degree College

1.2 Address Line 1

Address Line 2

Petrol-Pump,(JawaharNagar),National Highway No.6,

Tah.+Dist. Bhandara

City/Town Bhandara

State Maharashtra

Pin Code 441906

Institution e-mail address accjbhandara@rediffmail.com

Contact Nos. 9422834230, 9766698744

Head of the Institution Dr. A.S. Mohabansi

Tel. No. with STD Code

Mobile 09422834230, 9595194549

Name of the IQAC Co-ordinator Dr.Anita. P. Wanjari

Mobile 9423413678

IQAC e-mail address: accjbhandara@rediffmail.com

### 1.3 NAAC Track ID (For ex. MHCOGN 18879)

MHCOGN14052

### 1.4 NAAC Executive Committee No. & Date:

(For Example EC/32/A&A/143 dated 3-5-2004. This EC no. is available in the right corner-bottom of your institution's Accreditation Certificate) EC(SC)/17/A&A/22.2Dated16/09/2016

### 1.5 Website address:

www.accjbhandara.org

Web-link of the AQAR:

http://www.accjbhandara.org/iqac.html

## 1.6 Accreditation Details

Sr. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 <sup>st</sup> Cycle	С	1.78	2010	5 Years
2	2 <sup>nd</sup> Cycle	С	1.61	2016	5 Years

1.7 Date of Establishment of IQ	QAC:	15/12/2009	
1.8 AQAR for the year (for ex	cample 2010-11)	2017- 2018	
•	's AQAR submitted to NAAC afte 10-11submitted to NAAC on 12-10		nt and Accreditation by
<ul> <li>i. AQAR 2010-11 Subm</li> <li>ii. AQAR 2011-12 Subm</li> <li>iii. AQAR 2012-13 Subm</li> <li>iv. AQAR 2013-14 Subm</li> <li>v. AQAR 2014-15 Subm</li> <li>vi. AQAR 2015-16 Subm</li> <li>vii. AQAR 2016-17 Subm</li> </ul>	nitted on 22/09/2012 nitted on 28/10/2013 itted on 28/02/2015 itted on 11/05/2015 itted on 25/09/2017		
1.10 Institutional Status			
University	State Central	Deemed Priv	vate $\sqrt{}$
Affiliated College	Yes   No		
Constituent College	Yes No V		
Autonomous college of UG	C Yes No √		
Regulatory Agency approve	ed Institution Yes	No 🗸	
(eg. AICTE, BCI, MCI, PCI,	NCI)		
Type of Institution Co-ed	ducation	Vomen	
Urbar	n Rural √	Гribal	
Financial Status Gra	int-in-aid $\sqrt{}$ UGC 2(f)	UGC 12B √	
Grant	-in-aid + Self Financing \[ \sqrt{} \] To	otally Self-financing	

1.11 Type of Faculty/Programme									
Arts   √ Science Commerce √	Law PEI (Phys Edu								
TEI (Edu) Engineering Health Scientific Edu)	ence Management $\sqrt{}$								
1.12 Name of the Affiliating University (for the Colleges) R.T.M Nagpur University, Nagpur (Maharashtra)									
1.13 Special status conferred by Central/ State Government UGC/CSIR/DST/DBT/ICMR etc									
Autonomy by State/Central Govt. / University	-								
University with Potential for Excellence	- UGC-CPE -								
DST Star Scheme	UGC-CE -								
UGC-Special Assistance Programme	DST-FIST -								
UGC-Innovative PG programmes -	any other (Specify)								
UGC-COP Programmes -									
2. IQAC Composition and Activities									
2.1 No. of Teachers	05								
2.2 No. of Administrative/Technical staff	02								
2.3 No. of students	01								
2.4 No. of Management representatives	01								
2.5 No. of Alumni	02								
2. 6 No. of any other stakeholder and	01								
Community representatives									

2.7 No. of Employers/ Industrialists	01					
2.8 No. of other External Experts	02					
2.9 Total No. of members	15					
2.10 No. of IQAC meetings held	04					
2.11 No. of meetings with various stakeholders  Faculty  O4  Non-Teaching St	aff 00 Students 00					
Alumni 01 Others 00						
2.12 Has IQAC received any funding from UGC do	uring the year? Yes No					
If yes, mention the amount						
2.13 Seminars and Conferences (only quality relate	ed)					
(i) No. of Seminars/Conferences/ Workshops	/Symposia organized by the IQAC					
Total No. International - N	National State - Institution Level 01					
	n the syllabus of semester V,VI MA of Sociology in D & BOS of sociology RTM Nagpur University					
2.14 Significant Activities and contributions made	by IQAC					
Organized various academic develop	pment programmes.					
• Improvement in the infrastructure ca	ampus facilities.					
Organized workshop on the syllabus of semester V,VI MA of Sociology in collaboration with PGTD & BOS of sociology RTM Nagpur University Nagpur.						
<ul> <li>Contribution to various department various extension activities.</li> </ul>	and committees for planning and implementation of					
Organized Guest lectures on compet	titive examination.					
Organized Zadipatti Sahitya Samme	elan.					
Contribution to develop eco-friendly environment.						

## 2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality Enhancement and the outcome achieved by the end of the year.

Plan of Action	Achievements
1) Organization of Workshop	Organized workshops.
2) Up gradation in the infrastructure and other facilities	The construction work of three classrooms is going on. Also girl's common room with facilities is under construction.
3) Organization of various extension activities	Organized various extension activities
4) Organization of various academic activities	Organized various academic activities.
5) Publication of research work.	Published papers in journals chapters in books.

### Academic Calendar Year 2017 – 2018

# Session from 16<sup>th</sup> June, 2017 to 30<sup>st</sup> April 2018

1) Prospectus available for sale : June, 2<sup>nd</sup> Week

2) Start of Admission Process : After declaration of HSC results

3) 1<sup>st</sup> Meeting of IQAC : July, 1<sup>st</sup> Week

4) Receiving Planning from various

Committees and departments : 16<sup>th</sup> July, 2017

5) 1<sup>st</sup> Library Exhibition : July, 4<sup>th</sup> Week

6) NSS Unit Formation : August, 2<sup>nd</sup> Week

7) Celebration of Hindi Day : 14<sup>th</sup> Sept.2017

8) Student Council Formation : Sep., 3<sup>rd</sup> or 4<sup>th</sup> Week

9) NSS Day Celebration : 24<sup>th</sup> Sept. 2017

10) Student's Council Election : As per University guidelines

11) University Winter Exam : Oct to Dec. 2017
12) 2<sup>nd</sup> Meeting of IQAC : Oct., 1<sup>st</sup> Week
13) 2<sup>nd</sup> Library Exhibition : Oct, 4<sup>th</sup> Week
14) Diwali Vacation : Oct to Nov

15) Population Education Program : Dec., Last Week
16) 7 day NSS Camp : Dec., Last Week
17) Alumni Meet : Dec., 3<sup>rd</sup> or 4<sup>th</sup> Week
18) Parents Meet : Dec., 3<sup>rd</sup> or 4<sup>th</sup> Week
19) Women's Meet : Jan., 1<sup>st</sup> or 2<sup>nd</sup> Week

20) 3<sup>rd</sup> Meeting of IQAC : Jan, 1<sup>st</sup> Week
21) 3<sup>rd</sup> Library Exhibition : Jan, 4<sup>th</sup> Week
22) College Annual Function : Jan, 4<sup>th</sup> Week
23) Personality Development & : Jan, 4<sup>th</sup> Week

Self Employment Camp

25) Educational Tour : In between 15<sup>th</sup> Jan – 15<sup>th</sup> Feb

26) University Summer Exams : March to June 2018

27) 4<sup>th</sup> IQAC Meeting : March, 2018

28) Summer Vacation : 1st May to 16th June 2018

2.15 Whether the AQAR was placed in statutory body	Yes No No
Management Syndicate	Any other body
Provide the details of the action taken-	

The draft of AQAR was discussed with the faculty and heads of various departments as well as convenors of different committees and the Principle of the college. Suggestions given were followed while preparing the draft of the report.

# Part – B

## Criterion - I

## I. Curricular Aspects

## 1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes		
Ph.D.	00	00	00	00		
PG	02	00	02	00		
UG	03	00	01	00		
PG Diploma	00	00	00	00		
Advanced Diploma	00	00	00	00		
Diploma	00	00	00	00		
Certificate	00	00	00	00		
Others	00	00	00	00		
Total	05	00	03	00		
Interdisciplinary	-	-	-	-		
Innovative	-	-	`-	-		

## 1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / **Open options**

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	05
Trimester	00
Annual	00

1.3 Feedback from stakeholders* (On all aspects)	Alumni	es Parent	xs Yes	Employers	No	Students	Yes
Mode of feedback :	Online No	Manual	Yes	Co-operating	g schoo	ols (for PEI)	No

## **Analysis of the Feed back**

Sr. No.	Particular	No. of Students	Percent
1.	Rural background	1092	91.22
2	Urban background	105	8.77
3.	Pursuing further education	260	21.72
4.	Working	26	2.17
5.	Housewife	10	0.83
6.	Participation in NSS	100	8.35
7.	Participation in sports	210	17.54
8.	Participation in cultural activities	70	5.84
9.	Achievement at National level	0	0
10.	Achievement at State level	0	0
11.	Achievement at University / District level	0	0
	Opinion about college		
12.	i) Excellent	225	18.79
	ii) Good	663	55.38
	iii) Average	309	25.81
	Opinion about department		
13.	i) Excellent	143	11.94
	ii) Good	693	57.89
	iii) Average	361	30.15
	Suggestion for development of college		
14.	i) Financial	00	00
	ii) Educational	273	22.80

1.4	Whether	there is	s any	revision/	updat	e of	regul	ation	or sy	yllabi,	if yes	, ment	10n t	their s	salient	aspects.
-----	---------	----------	-------	-----------	-------	------	-------	-------	-------	---------	--------	--------	-------	---------	---------	----------

University revise syllabus after every three years

1.5 Any new Department/Centre introduced during the year. If yes, give details.

No

### Criterion - II

## 2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
16	14	01	00	01

2.2 No. of permanent faculty with Ph.D.

11

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst.		Associa	ite	Profes	sors	Others		Total	
Profes	sors	Profess	ors						
R	V	R	V	R	V	R	V	R	V
14	03	01	-	00	-	01	-	16	03

2.4 No. of Guest and Visiting faculty and Temporary faculty

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	02	28	10
Presented papers	02	28	10
Resource Persons			-

- 2.6 Innovative processes adopted by the institution in Teaching and Learning:
  - Use of ICT in teaching learning.
  - Guest Lectures ,Seminars
  - Library Exhibitions
  - Field work, Community Survey & Educational tour, Industrial Tour
  - Group Discussion
  - Participatory Learning
  - Use of study material and notes.
- 2.7 Total No. of actual teaching days during this academic year

199

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, and Online Multiple Choice Questions)

As our College is an affiliated College, we have to abide by the University Rules regarding Examination / Evaluation Reforms. However at College Level we conduct Annual Exams on Theoretical and Multiple Choice Question basis. Also Printed Notes on various topics are circulated every Now and Then.

2.9 No. of faculty members involved in curriculum Restructuring/revision/syllabus development As member of Board of Study/Faculty/Curriculum Development workshop

00	00	00
----	----	----

2.10 Average percentage of attendance of students

2.11 Course/Programme wise distribution of pass percentage:

Title of the Programme	Total no. of students		Γ	Division		
(Final Year)	appeared	Distinction %	I %	II %	III %	Pass %
B.A.	107	00	00	1.26	0.93	2.80
B.Com	66	00	00	12.12	4.54	16.66
B.B.A	03	00	00	33.33	00	33.33
M.A. (Pol. Sci.)	28	00	32.14	21.42	25	78.57
M.A. (Eco.)	06	00	00	50	00	50

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

Members of IQAC interact with teachers and students every now and then. Inputs from the teaching staff are taken. All faculty members used to prepare teaching plans and prospective plans by keeping academic calendar in their mind. They completed their curriculum as per their teaching plans. Unit test, semester test, annual test and viva-voce were conducted as a part of evaluation. Annual reports of all the activities conducted on curriculum and extracurricular aspects were also prepared and submitted to the principal by all the head of departments. IQAC meets regularly to monitor and evaluate the academic performance of the faculty. It monitors teachers' appraisals, student feedback, alumni feedback and other kinds of inputs.

## 2.13 Initiatives undertaken towards faculty development

Faculty / Staff Development Programmes	Number of faculty benefitted
Refresher courses	07
UGC – Faculty Improvement Programme	00
HRD programmes	00
Orientation programmes	01
Faculty exchange programmes	00
Staff training conducted by the university	00
Staff training conducted by other institutions	00
Summer / Winter schools, Workshops, etc.	00
Others – 7 day Workshop on USE of ICT	<b>01</b> (short term course attended by faculty)

### 2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	10	-	-	-
Technical Staff	-	-	-	-

### Criterion - III

## 3. Research, Consultancy and Extension

### 3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

The IQAC actively helped all faculty members and promoted them to present papers in International, National & State level Conferences & to publish papers in Journals & books also.

### 3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	-	-	-
Outlay in Rs. Lakhs	-	-	-	-

$\sim$	^	D : 11	1.		
4	.3	Details re	oardino	minor	nrotects
J.		Details ic	garanig	minor	projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	-	-	-
Outlay in Rs. Lakhs	-	-	-	-

## 3.4 Details on research publications

	International	National	Others
Peer Review Journals	04	05	00
Non-Peer Review Journals	06	03	00
e-Journals	03	00	00
Conference proceedings	02	28	10

3.5 Deta	ils on Impact fact	tor of publicat	tions:			
	Range	Average	_ h	ı-index N	os. in SCOPUS	-
3.6 Rese	earch funds sancti	oned and rece	eived from	various funding agenc	cies, industry and	d other organisations
	Nature of the Project			Name of the funding Agency	Total grant sanctioned	Received
	Major projects		-	-	_	-
	Minor Projects		-	-	_	-
	Interdisciplinary	/ Projects	-	-	-	-
	Industry sponso	red	-	-	-	-
	Projects sponsored by the University/ College			-	-	-
	Students researce (other than compulsory b	y the University)	-	-	-	-
	Any other(Spec	ify)	-	-	-	-
	Total		-	-	-	-
3.7 No.	of books publishe	ŕ	SBN No. t ISBN No.		in Edited Books	8
3.8 No.	of Departments re	eceiving funds	s from			
		UGC-SAP DPE	-	CAS _	DST-FIST DBT Scheme/f	unds -
3.9 For 6	colleges	Autonomy INSPIRE	-	CPE CE	DBT Star Sche Any Other (spe	

3.10 Revenue generated through co	nsultancy		-				
3.11 No. of conferences							
organized by the Institution	Level	Internati	onal	National	State	University	College
	Number	-		-	-	-	-
	Sponsorin	ng -		-	-	-	-
	agencies						
3.12 No. of faculty served as expert	s, chairpersor	ns or resource	e perso	ons			
3.13 No. of collaborations	Internatio	onal ]	Nation	nal _	A	ny other	
3.14 No. of linkages created during	this year	-					
3.15 Total budget for research for c	urrent year in	lakhs:					
From Funding agency	From	Management	of Ur	niversity/C	ollege	-	
Total							
3.16 No. of patents received this yes	ar <sub>Tyne</sub>	of Patent			Numl	ner	
	Nationa		Applied		-		
	Ivationa	.1	Granted		-		
	Internat	ional	Appl Gran		<u>-</u>		
	C	Commercialised		plied -			
	Comme	rciansed	Gran	ted	-		
3.17 No. of research awards/ recogn Of the institute in the year	itions receive	ed by faculty	and ro	esearch fel	lows		
Total International Nation	onal State	University	Dist	College			
	-	-	-	-			
3.18 No. of faculty from the Institution who are Ph. D. Guides 02							
and students registered under them 03							
3.19 No. of Ph.D. awarded by faculty from the Institution 03							
3.20 No. of Research scholars recei	ving the Fello	owships (New	vly en	rolled + ex	isting o	nes)	
JRF - SRF - Project Fellows - Any other -							
3.21 No. of students Participated in	NSS events:						
		University	level	03	State le	evel 02	2
		National lo	evel		Interna	tional level	

3.22 No. of students participated in NCC events:					
	University level _	State level _			
	National level	International level			
3.23 No. of Awards won in NSS:					
	University level S	State level			
	National level I	nternational level -			
3.24 No. of Awards won in NCC:					
	University level S	State level			
	National level - I	nternational level -			
3.25 No. of Extension activities organized					
University forum 01 College fo	rum 08 Any o	ther 01			
3.26 Major Activities during the year in the sphere Responsibility	of extension activities and Ir	nstitutional Social			
Health care and managements progr	ams.				
<ul> <li>Cleanliness Sanitation and environment conservation programs.</li> </ul>					

- Village developments and awareness programs.
- Population education programs
- Help to needy students of the Institution.

# Criterion – IV 4. Infrastructure and Learning Resources

### 4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	9712 sq.m.	-	UGC & Management	9712 sq.m.
Class rooms	14	03+01(UGR)	-	18
Laboratories	05	-	-	1
Seminar Halls	01	-	-	750 sq.m
No. of important equipments purchased (≥ 1-0 lakh) during current year.	40 Pair Desk benches UGC		UGC	
Value of the equipment purchased during the year (Rs. in Lakhs)	44802.00		UGC	
Others	-	-	-	-

### 4.2 Computerization of administration and library

Administration is fully computerized including maintenance of accounts. Admission process is also fully computerized. Accounting, transaction, financial records mostly computerised. The library is computerized using Libman software. The Library has subscribed for the membership of INFLIBNET-N-list program.

### 4.3 Library services:

	Existing		Newly	added	Total	
	No.	Value	No.	Value	No.	Value
Text Books	7676	2385646	1134	258643	8810	2644289
Reference	900	558804	179	283508	1079	842312
Books						
e-Books	3700	00	00	00	3700	00
Journals	19		19		19	
e-Journals	20	-	-	-	-	-
Digital Database	138	-	-	-	-	138
CD & Video	-		-		-	
Others (specify)						

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Depart- ments	Others
Existing	59	02	USB Dongles	00	01	02	06	
			13					
Added	03			00	00	00	00	
Total	59	02	25	00	01	02	06	

- 4.5 Computer, Internet access, training to teachers and students and any other programme for technology up gradation (Networking, e-Governance etc.)
  - 1) Procured various ICT equipment from UGC Funds
  - 2) Computerization of Library is completed.
- 4.6 Amount spent on maintenance in lakhs:

i) ICT 95,000/-

ii) Campus Infrastructure and facilities 42,000/-

iii) Equipments 2, 31,134/-

iv) Others 2, 82,033/-

Total: 6, 50,167/-

### Criterion - V

## 5. Student Support and Progression

- 5.1 Contribution of IQAC in enhancing awareness about Student Support Services
  - > IQAC enhanced awareness about student support services through respective cells and Committees of the college.
    - > Cooperating various committees like NSS and sports department to encourage students to participate in it for their all-round development.
    - > Coordinating various departments, library and office to enhance quality.
- 5.2 Efforts made by the institution for tracking the progression
  - Feedback is taken from students, parents and alumni on various aspects of the college.
  - Teachers interact directly with students periodically and keep a track on their progression.
  - Guidance for competitive Examination was given through Placement Cell.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
1088	109	00	00

Men

No	%
617	51.54

No	%
580	48.45

(b) No. of students outside the state

-

(c) No. of international students

-

	Last Year			This Year							
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
37	278	30	816	No	1161	27	304	37	7016 77	NO	1197

Demand ratio 1:2

Dropout Approx.37%

5.4 Details of student suppor	mechanism for coachir	g for competitive	e examinations	(If anv)
5. I Details of student suppor	incentanism for coacim	is for compenies	onullillianons .	(II ully

- Computer lab, Internet, newspaper, books, magazines, journals, periodical tests, guest lectures, Printed material are made available to students.
- College has Carrier and counseling cell, which conducts activities related to competitive examinations.
- Organized Counseling seminar on the preparation for competitive examination.
- Reading room is available for students for the preparation of competitive examination.
- Additional help is given on the topic in preparing for competitive examination..

No. of students beneficiaries	250
5.5 No. of students qualified in these examina	ations
NET - SET/SLET 01	GATE - CAT -
IAS/IPS etc State PSC	UPSC - Others 10
5.6 Details of student counselling and career	guidance
7	counselling and career guidance from time to time. es were organised on carrier opportunities and
No. of students benefitted:	200

### 5.7 Details of campus placement

	Off Campus		
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
02	140	28	-

### 5.8 Details of gender sensitization programmes

- Workshop on sexual harassment of women was organized
- Lectures on social and legal issues.
- Gender sensitization and equal opportunity integrated into the regular teaching.
- Seminars and discussions on gender sensitization.

5.9 Students Activities		
5.9.1 No. of students participated in Sports, Games an	d other events	
State/ University level - National I	evel - Int	ernational level -
No. of students participated in cultural even	ts	
State/ University level 01 National l	evel - Int	ernational level -
No. of medals /awards won by students in Sport	s, Games and other	events
Sports: State/ University level NIL National	level _ In	ternational level _
Cultural: State/ University level - National	level - In	ternational level -
Financial support from institution	Number of students	Amount
Financial support from government	83	Rs. 569761
Financial support from other sources  Number of students who received International/ National recognitions	-	-
5.11 Student organised / initiatives		
Fairs : State/ University level National	level - In	nternational level
Exhibition : State/ University level National	level _ In	nternational level _
5.12 No. of social initiatives undertaken by the student	s 07	
5.13 Major grievances of students (if any) redressed: No the year. The college has grievance redress cell to get stu		

### Criterion - VI

## 6. Governance, Leadership and Management

### 6.1 State the Vision and Mission of the institution

**VISION**: To impart the secular education to students in general and to the underprivileged section of the society in particular.

**MISSION**: To help and encourage students to face global challenges through development of their overall personality by co-curricular and extra-curricular activities like sports, cultural activities, dramatics etc.

To inculcate discipline, a sense of responsibility, regularity and punctuality so as to make them responsible citizens.

To create a feeling of unity and promote communal harmony among students.

To create a sense of belonging towards their alma mater so that they can contribute their mite to its development and progress through an ongoing process of mutual interaction.

To utilize human and natural resources along with the infrastructural facilities of the institution for the overall well being of the students and for the social development of the local/neighbouring community.

- 6.2 Does the Institution has a Management Information System: Yes
- 6.3 Quality improvement strategies adopted by the institution for each of the following:
- 6.3.1 Curriculum Development

The college does not have autonomy in designing or revising Curriculum which are prepared and prescribed by the affiliating university. The College contributes to Curriculum development through various faculty members working as members in committees and board of studies.

### 6.3.2 Teaching and Learning

Teachers are encouraged and supported to update themselves through training programmes, workshop and seminar. They are also encouraged to use innovative teaching learning methods. They are supported to use ICT and other technological tools to make effective teaching and learning

### 6.3.3 Examination and Evaluation

Internal Examinations are conducted in the college as per the University guidelines. Oral tests are also conducted by some departments. Evaluation of students is made by conducting unit test, semester test, annual test, viva-voce etc. Conversational method is used in teaching to evaluate the student's performance.

### 6.3.4 Research and Development

All of the faculties make efforts for publication of research papers/ chapters in books, journals, e-journals.

### 6.3.5 Library, ICT and physical infrastructure / instrumentation

Adequate physical infrastructure / instrumentation are provided to the library as per requirements. Library up gradation is going on continuously with changing scenario in education system.

### 6.3.6 Human Resource Management

Various academic committees are formed at the beginning of the year. They organise different activities to achieve the overall development of the students. Teachers were encouraged and granted duty leave (DL) to attend orientation, refresher courses, workshops, conferences, seminars and short term courses. Self-appraisal and performance appraisal of the teaching staff is deliberately made.

### 6.3.7 Faculty and Staff recruitment

As per the UGC, State Govt., University rules and Institute

6.3.8 Industry Interaction / Collaboration:

NO

### 6.3.9 Admission of Students

Admission process is transparent. As per the UGC, State Govt. and University rules Admissions are given.

6.4 We	elfare schemes for			Teaching Non teaching		YES YES		
				Students		YES	₫	
6.5 Tot	tal corpus fund gen	erated	-					
6.6 Wh	nether annual finan	cial audit l	has been done	Yes √	N	o -		
6.7 Wh	nether Academic ar	nd Admini	strative Audit	(AAA) has b	een don	e?		
	Audit Type		Exter	nal		Internal		
		Yes/No		Agency		Yes/No	Authority	
	Academic	Yes		LEC		Yes	Principal	
	Administrative	Yes	By Y K	Shashtri & C	0.	Yes	Principal	
6.8 Does the University/ Autonomous College declare results within 30 days?  For UG Programmes Yes No √  For PG Programmes Yes No √								
6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?								
6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?								
L								
6.11 A	ctivities and suppo	rt from the	e Alumni Asso	ociation				
in m	lumni association a itiatives. Feedbac eeting were implantural events of the	ck were ta emented a	aken from the	em and analy	zed. Tł	ne suggest	ions given in the	

6.12 Activities and support from the Parent-Teacher Association

Parent-Teacher meet was organized. Parents pledged their support in the development of the college. Parents suggested some implementations about some facilities. The efforts were being made to meet the suggested implementations. However teachers keep regular contacts with parents.

6.13 Development programmes for support staff

Teachers are motivated to attend and present research papers in seminars, conferences and workshops also to publish chapters in books and Journals. The college supports to undertake development activities and cooperate for their well being.

6.14 Initiatives taken by the institution to make the campus eco-friendly

Efforts are made to make the campus eco-friendly. Importance of environmental awareness is pointed out by NSS & Environment department. Various programs are conducted like cleanliness, Plantation, recycle garbage & water conservation. Efforts are made to make the plastic and tobacco free campus.

### Criterion - VII

### 7. Innovations and Best Practices

- 7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.
  - Use of innovative ICT tools to make teaching and learning effective.
  - Organization of various programs to aware the society about the environmental threats
  - Community outreach programs by NSS, population education and physical education department.
  - Arrangement of campus canteen for students.
  - Joint activities with Grampanchyat and local communities for various purposes.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year			
Use of ICT based teaching is extended.			
Cultural activities & sports were organized for all students.			
A seven day NSS camp was held at Umari.			
Various campus facilities have been improved and upgraded.			
Several community outreach activities were carried out.			
Students participated in many national & social activities through various extension activities			
Organization of workshop on Self employment and personality development.			
Organization of various academic activities.			
7.3 Give two Best Practices of the institution (please see the format in the NAAC Self-study Manuals)			
Organized Zadipatti Sahitya Sammelan.			
Organized three days workshop on Self Employment.			
7.4 Contribution to environmental awareness / protection			
Campus cleanliness programme with environment friendly practices.			
Environment awareness programmes.			
Encouragement to use of cotton bags instead of plastic bags.			
7.5 Whether environmental audit was conducted? Yes No			
7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)			
The college strives to bring more educational opportunities to the local area. It also tries to update with the passage of time and technology.			

### 8. Plans of institution for next year

- Improvement of Sports Facility & apply to UGC for Sports proposal.
- Organization of various competitions.
- Publications of research work will be promoted.
- Extension work for stakeholders will be promoted through NSS.
- Activities of counseling and placement cell will be promoted.
- Participations of students in sports and cultural activities at university and state level will be promoted.
- Continuation of various environment friendly initiatives.

Sd/Name: Dr. Anita.P.Wanjari
(Signature of the Coordinator, IQAC)

Sd/Name: Dr.A.S.Mohabansi
(Signature of the Chairperson, IQAC)

A t = 0 C	D	C-11 A	OAD 2017 10
Arts & Commerce	Degree	Conege. A	.UAK ZU1/ 18